

INVITATION TO BID
RE/EL/MS/4011/SEP/2017

State Life Insurance Corporation of Pakistan invites sealed bids from the Contractors / Firms registered with Income Tax and Sales Tax Departments for Making & Fixing of Steel Acrylic light Board(s) on State Life Building No. 11, Abdullah Haroon Road, Karachi.

2. Bidding Documents, containing detailed Terms and Conditions, Method of Procurement, Procedure for Submission of Bids, Bid Security, Bid Validity, Opening of Bid, clarification/rejection of Bids, etc, are available for the interested bidders at *given below address*. Price of the bidding documents is Rs. 500/- (non-refundable). Bidding documents can also be downloaded from www.statelife.com.pk free of cost.
3. The bids, prepared in accordance with the instructions in the bidding documents must reach on or before 20-09-2017 at **1100 Hrs**. Bids will be opened the same day at **1130 Hrs**. This advertisement is also available on PPRA Website at www.ppra.org.pk

AGM (ELECT.)

Real Estate Division, 5th Floor,
State Life Building #. 9,
Dr. Ziauddin Ahmed Road,
Karachi.
021-99206861

**(To be submitted by company / contracting firm of their letter Head)
with Post Qualification Document**

Date: _____.

AGM (Elect.) RE
5th Floor, State Life Building No. 9,
Dr. Ziauddin Ahmed,
Karachi.
Ph: 021 - 99204525.

**SUB: TENDER FOR MAKING & FIXING OF STEEL ACRYLIC LIGHT BOARD(S) ON
STATE LIFE BUILDING NO. 11, ABDULLAH HAROON ROAD, KARACHI.**

Dear Sir,

Having gone through the Bid Documents for the subject work, we hereby submit our Bid consisting of Financial Bid.

Pay Order / Demand Draft having No. _____ drawn on _____

Bank Dated: _____ consisting of 2% Bid Security is placed in Financial Bid envelope.

Thanking You,

Yours Sincerely,

Signature _____

Name _____

Designation _____

M/s. _____

BILL OF QUANTITIES

**MAKING & FIXING OF STEEL ACRYLIC LIGHT BOARD(S) ON
STATE LIFE BUILDING NO. 11, ABDULLAH HAROON ROAD, KARACHI**

Sr. #.	Description	Qty.	Rate (Rs.)	Amount (Rs.)
01.	Making, installing, testing & commissioning of steel acrylic SLIC LOGO of Size 8' X 8' (64 sq. Ft.) of following material; i. Non rusting imported stainless steel ii. 5mm acrylic of superior quality iii. Samsung LED module 707 white light (~400 modules) or equivalent with One (01) Year operational warrantee. iv. Individual power supply as per load/quantity of lights with safety breaker.	01		
02.	Making, installing, testing & commissioning of steel acrylic letter reading as STATE LIFE of each size 6.5' X 5' of following material; i. Non rusting imported stainless steel ii. 5mm acrylic of superior quality iii. Samsung LED module 707 white light (~400 modules) or equivalent with One (01) Year operational warrantee. iv. Individual power supply as per load/quantity of lights with safety breaker.	09 Letters		
03.	Salvage value of existing Sign Boards (To be deducted)			
Total (Rs.)				

Rupees in Words _____

SEAL & SIGNATURE OF VENDOR / FIRM

**MAKING & FIXING OF STEEL ACRYLIC LIGHT BOARD(S) AT
STATE LIFE BUILDING-11, ABDULLAH HAROON ROAD, KARACHI**

1. (MANDATORY REQUIREMENTS):

- 1.1. Valid NTN Certificate.
 - 1.2. Affidavit that the Firm/Company is not black listed by any Government/Semi Government/MNCs and Private Organizations.
2. 2.1 Method of Procurement – single stage one envelope procedure.

3. GENERAL TERMS:

- 3.1. Bidders shall visit the site before submitting the bid.
- 3.2. Bid shall be submitted in a sealed envelope. Bid document (all papers) must be signed and stamped to signify the acceptance of Bid conditions.
- 3.3. Bid without Bid Security will be rejected.
- 3.4. Any conditional Bid will not be accepted and will be liable to rejection.
- 3.5. Prior to making the logo / alphabets contractor shall make its samples & get approval from client..
- 3.6. All the works to be carried out under the direct supervision of Electrical Section (Real Estate) Principal Office, Karachi.
- 3.7. Payment to be made after completion of work.
- 3.8. State Life Insurance Corporation of Pakistan, will not be responsible for any loss to theft of tool / equipment or consumable material and will not accept any claim, liabilities or compensation.
- 3.9. Since the work will be carried out at heights, contractor shall adopt all safety measures for himself & his workers. State Life will not be responsible for any loss, injury or death of contractor / his workers. Contractor should provide insurance cover to himself and his workers.
- 3.10. Any permission required from any agency like KMC, Cantonment Board etc will be responsibility of contractor. SLIC will pay the official fee/ challan only.
- 3.11. Contractor will be responsible for removal of existing sign board and its accessories and pay salvage value as per B.O.Q.

3. PRE-BID VISIT:

Bidders are requested to visit the location before submission of bid and ensure that their offers are complete in all respect. All terms & conditions mentioned in this document shall be strictly complied with. Bidder must ensure/study the specifications and B.O.Q to avoid any debate/discussion/dispute during/after execution of work.

No TA/DA will be given to Bidders for Pre-Bid Visit.

SEAL & SIGNATURE OF VENDOR / FIRM

4. PRICES AND ESCALATION:

- 4.1. Quoted price shall be inclusive all Taxes, Transportation, Insurance, Octari, loading, unloading, lifting and fixing, testing & commissioning..
- 4.2. No price escalation claim will be entertained due to any reason of change in Taxes, Levy, Wages, Currencies fluctuation or any other change announced by the Central Government / Provincial Government or any local Authority.

5. MODE OF PAYMENT:

- 5.1. 1st & Final Bill shall be submitted after completion of work.
- 5.2. 05% Retention Money will be deducted from each bill, which will be released after successful completion of period i-e. One (01) year from date of completion of work.

6. WARRANTY TERMS:

- 6.1. The contractor shall furnish a completion certificate duly verified by Electrical Section that the work has been completed and materials / parts supplied / installed strictly in confirmation to the specification as laid down in the bid.
- 6.2. The contractor will replace the components if not found according to specification or found defective due to faulty design, material or workmanship or being non-genuine.
- 6.3. Any cost of removal, rechecking and cartage charges for defective materials sent back to place of manufacturing shall be borne by the contractor.

7. EXECUTION PERIOD:

The Contractor shall complete the work within Forty Five (45) Days from the date of acceptance of Letter of Award.

8. LIQUIDATED DAMAGES:

Failure to execute the work within the stipulated time contractor will be liable to pay liquidated damages at the rate of Rs. 4000/ per day of delay subject to maximum 10% of Contract price.

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SPECIAL CONDITIONS

01.	Bid Security	2% of quoted amount in the form of pay order/demand draft in favour of M/s. State Life Insurance Corporation of Pakistan
02.	Release of Bid Security	<i>a.</i> To unsuccessful Bidder after acceptance of lowest bid. <i>b.</i> To successful Bidder upon completion of work.
03.	Date of Commencement of Work	Seven (07) days from the date of award of work.
04.	Time of Completion from the date of commencement of Work	Forty Five (45) Days from the date of commencement of work
05.	Liquidated Damages	Rs. 4000/- per day (maximum 10% of contract price)
06.	Maintenance Period	Twelve (12) months from date of certificate of completion of works.
07.	Bid/Bid validity period	Ninety (90) Days
08.	Mode of Payment	1 st & Final Bill.
09.	Retention Money	05% (Five percent) of the verified amount
10.	Release of retention money	Upon completion of warranty period of one year.
11.	Deduction of Taxes	All applicable government taxes shall be deducted.

SEAL & SIGNATURE OF VENDOR / FIRM



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

REAL ESTATE DIVISION

Principal Office,
State Life Building No. 9,
Dr. Ziauddin Ahmed Road,
Karachi - 75530

TELEPHONE : UAN: 111-111-888
PABX : 9202800-9
D. H. (RE) : 9202873
TELEFAX : 9202877
E-mail : dhred@statelife.com.pk
Website : www.statelife.com.pk

Date: _____

M/s. _____

_____ .

SUB: MAKING & FIXING OF STEEL ACRYLIC LIGHT BOARD(S) ON STATE LIFE BUILDING NO. 11,
ABDULLAH HAROON ROAD, KARACHI.

You are invited to submit your bid as per B.O.Q / Terms & Conditions for Supply, Testing & Commissioning of subject work. Your bid containing all cost of labor, Taxes, Transportation, Warranties, Profit etc and must reach office of undersigned in sealed envelope latest by _____
at 11:30 A.M.

Late submission of bid will not be accepted.

ENGR. M. MEHTABUDDIN
AGM (Elect.) RE